

July 7 , 2020

NOTICE OF ANNUAL MEETING

To All Regular Members of the Corporation:

Notice is hereby given that the 2020 Annual Meeting of the Schenectady Civic Players, Inc., will be held on **MONDAY, JULY 27, 2020**, commencing at **7:30 P.M.** Due to the state declared public health crisis of COVID-19, and restrictions placed upon public gatherings, the Board of Directors has voted to conduct such meeting digitally through Zoom, with a link made available to all members. All Regular Members are urged to attend the virtual meeting; each is entitled to one (1) vote on matters that come before the meeting. Due to the COVID-19 public health emergency and restrictions, members will be provided with the opportunity to vote digitally for Board positions and New Members prior to the meeting. For any motions made during the meeting, members will be able to vote either in person on the date of the meeting, or via proxy.

In accordance with Article III, Section 8, Paragraph 1 of the By Laws. The order of business for the meeting will be as follows:

1. Calling the roll
2. Proof of Notice of Meeting
3. Reading of the minutes of the previous meeting
4. Receiving communication
5. Reports of Officers
6. Unfinished Business
7. Election of:
 - a. New Regular Members of the Corporation
 - b. Directors of the Corporation
8. New Business
9. Adjournment

With regard to the election of Directors, item 7b above, the report of the Nominating Committee is enclosed herewith, including nominations for the Board of Directors. Nominations for Regular Members, item 7a above, by the Membership Committee is also enclosed.

If you are unable to attend, please execute a Proxy Statement, so that we may be assured of a quorum. All voting prior to the meeting, including proxy voting, will be conducted on a designated SCP website, which will be provided to all members. **Voting will be open until 9:00 am on July 27, 2020 to allow all members to either vote or complete their proxy designation. All members must either vote or complete their proxy designation via this** website. Your Proxy may be assigned to the Secretary or to any Regular Member and is revocable at your pleasure. Such proxy statement MUST be completed on the designated SCP website by 9:00 am on July 27, 2020.

In accordance with Article III, Section 1, Paragraph 1 of the By-Laws, this notice is being sent to all Regular Members of the Corporation "at their last recorded address...as filed with the Secretary", not less than ten (10), nor more than forty (40) days before the meeting." To further this objective, notification of any changes in the Membership Roster, including telephone numbers and e-mail address, would be appreciated.

Respectfully submitted,

Sara E. Paupini
Secretary